

Form A: Work Plan

When completing the Work Plan, please **reference the Property Assessment Report** associated with the property you're applying for. Please be sure to **address ALL items included in the Property Assessment Report**. You can find a copy of the Property Assessment Report at the bottom of the respective property information page on TCLB's website.

Applicant Name:			Total Rehab Amount:		
Property Address:			Projected Rehab Completion Date:		
Parcel ID Number:					
Please include source of all cost estimates and include estimated value of work being done personally. If doing work yourself please indicate your qualifications/past experience.					
Location	Performing Work	Repair and Description	Cost Estimate of Materials (Include Source)	Cost Estimate of Labor (include value of personal labor)	Timeline
<i>Example: Roof Assembly</i>	<i>Contractor (ABC Roofing)</i>	<i>Replace roof, gutter repair for main house and porch, reattach downspouts</i>	<i>Included</i>	<i>\$12,000</i>	<i>90 Days</i>
<i>Example: Interior Surfaces and Assemblies</i>	<i>Self</i>	<i>Replace seven windows (~\$250 each), replace interior doors and hardware (5x\$125 each), sand and resurface downstairs, carpet upstairs, paint</i>	<i>\$28,000 (ABC Hardware)</i>	<i>My Labor-estimated at \$10,000 value</i>	<i>90 Days</i>
	<i>Contractor</i>	<i>Demo, dispose of, and repair damaged drywall</i>	<i>Included</i>	<i>\$3,000</i>	<i>30 Days</i>
Mechanical (HVAC, chimney, furnace, etc.)	Self				
	Contractor: _____ _____ _____				
Plumbing	Self				
	Contractor: _____ _____ _____				
Electrical	Self				
	Contractor: _____ _____ _____				

Location	Performing Work	Repair and Description	Cost Estimate of Materials (Include Source)	Cost Estimate of Labor (include value of personal labor)	Timeline
Interior Surfaces and Assemblies (doors, drywall, paint, flooring, smoke detectors, framing, water proofing, etc.)	Self				
	Contractor: _____ _____ _____				
Exterior Surfaces and Assemblies (exterior paint, steps, railing, sidewalk, driveway, window frames, soffit/fascia, foundation, siding, exterior doors, etc.)	Self				
	Contractor: _____ _____ _____				
Roof and Gutter Assemblies (main roof, porch roof, shed roof, gutters, downspouts, etc.)	Self				
	Contractor: _____ _____ _____				

Total Materials Cost: \$ _____ **Total Labor Cost:** \$ _____ **Total Estimated Timeline:** _____

Estimated Value of Personal Labor: \$ _____

Additional Information (If doing work yourself, please detail qualifications or past experience here. Please include additional pages if necessary):
