

## Form A: Work Plan

When completing the Work Plan, please **reference the Property Assessment Report** associated with the property you're applying for. Please be sure to **address ALL items included in the Property Assessment Report**. You can find a copy of the Property Assessment Report at the bottom of the respective property information page on TCLB's website.

<b>Applicant Name:</b>				<b>Total Rehab Amount:</b>	
<b>Property Address:</b>				<b>Projected Rehab</b>	
<b>Parcel ID Number:</b>				<b>Completion Date:</b>	
Please include source of all cost estimates and include estimated value of work being done personally. If doing work yourself please indicate your qualifications/past experience.					
Location	Performing Work	Repair and Description	Cost Estimate of Materials (Include Source)	Cost Estimate of Labor (include value of personal labor)	Timeline
<i>Example: Roof Assembly</i>	<i>Contractor (ABC Roofing)</i>	<i>Replace roof, gutter repair for main house and porch, reattach downspouts</i>	<i>Included</i>	<i>\$12,000</i>	<i>90 Days</i>
<i>Example: Interior Surfaces and Assemblies</i>	<i>Self</i>	<i>Replace seven windows (~\$250 each), replace interior doors and hardware (5x\$125 each), sand and resurface downstairs, carpet upstairs, paint</i>	<i>\$28,000 (ABC Hardware)</i>	<i>My Labor-estimated at \$10,000 value</i>	<i>90 Days</i>
	<i>Contractor</i>	<i>Demo, dispose of, and repair damaged drywall</i>	<i>Included</i>	<i>\$3,000</i>	<i>30 Days</i>
<b>Mechanical (HVAC, chimney, furnace, etc.)</b>	Self				
	Contractor: _____ _____ _____				
<b>Plumbing</b>	Self				
	Contractor: _____ _____ _____				
<b>Electrical</b>	Self				
	Contractor: _____ _____ _____				

Location	Performing Work	Repair and Description	Cost Estimate of Materials (Include Source)	Cost Estimate of Labor (include value of personal labor)	Timeline
<b>Interior Surfaces and Assemblies</b> (doors, drywall, paint, flooring, smoke detectors, framing, water proofing, etc.)	Self				
	Contractor: _____ _____ _____				
<b>Exterior Surfaces and Assemblies</b> (exterior paint, steps, railing, sidewalk, driveway, window frames, soffit/fascia, foundation, siding, exterior doors, etc.)	Self				
	Contractor: _____ _____ _____				
<b>Roof and Gutter Assemblies</b> (main roof, porch roof, shed roof, gutters, downspouts, etc.)	Self				
	Contractor: _____ _____ _____				

Total Materials Cost: \$ \_\_\_\_\_ Total Labor Cost: \$ \_\_\_\_\_ Total Estimated Timeline: \_\_\_\_\_

Estimated Value of Personal Labor: \$ \_\_\_\_\_

**Additional Information (If doing work yourself, please detail qualifications or past experience here. Please include additional pages if necessary):**

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